

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>September 12, 2006</u></b>
<b>Place:</b>	<b><u>District Administration Office</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>4034 Irving Place</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>Culver City 90232</u></b>		<b><u>7:30 p.m. – Public Meeting</u></b>

**Board Members Present**

**Saundra Davis, M.A., President**  
**Marla Wolkowitz, Vice President**  
**Stewart Bubar, M.S., Clerk**  
**Dana Russell, D.D.S., Member**  
**Jessica Beagles-Roos, Ph.D., Member**

**Staff Members Present**

**Diane Fiello, Ed.D.**  
**David El Fattal, M.B.A.**  
**Shirley Drake**  
**Patricia Jaffe, M.S.**

**Call to Order**

Board President Mrs. Davis called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:35 p.m. with all Board members in attendance. Mr. Gary Katayama led the Pledge of Allegiance.

**Report from Closed Session**

Mrs. Davis reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**3. Public Hearing****3.1 Culver City****Federation of Teachers (CCFT) Initial Collective Bargaining Proposal for School Year 2006-2007**

Mrs. Davis opened the public hearing at 7:35 p.m..

Mr. David Mielke of the Culver City Federation of Teachers gave an overview of the proposal that CCFT is presenting to the Board.

Mr. Robert Kelner, the CCFT representative at the Middle School, spoke about a hopeful negotiations process. Ms. Roberta Sergant advocated for a line item in the budget for teachers' salaries. Mrs. Davis closed the public hearing at 7:53 p.m.

**3.2 Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for Culver City Federation of Teachers (CCFT) for School Year 2006-2007**

Mrs. Davis opened the public hearing at 7:54 p.m..

Mr. Alan Elmont community member and member of CBAC spoke in regards to the budget and the teachers' negotiations. Mr. Mielke spoke about the proposal that the district has submitted. Mrs. Davis closed the public hearing at 7:58 p.m..

Mrs. Davis introduced Andy Gonzalez as the new student school board member for the High School and Chardonnay Tabor as the new student board representative for the Middle School.

**4. Consent Agenda**

Mrs. Davis called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item.

Mr. David Mielke requested that item number 4.2 be withdrawn. Dr. Beagles-Roos requested that item number 4.13 be withdrawn.

It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos to approve Consent Agenda Items 4.1, 4.3 – 4.12, 4.14 – 4.15 as presented. The motion was unanimously approved.

4.1 Minutes of Regular Meeting – July 25, 2006

- 4.3 Acceptance of Gifts – Donations
- 4.4 Notice of Completion for Project #181.07 – Playground Rubberized Surfacing
- 4.5 Notice of Completion for Project 185.07 – Roof Replacement on Portable Classrooms at La Ballona and Farragut Elementary Schools
- 4.6 Budget Revision to the Lease Purchase, County School Facility, and C.O.P. Debt Service Funds
- 4.7 Budget Revision to the Workers' Comp Reserve Fund
- 4.8 Resolution #2/2006-2007 Gann Limit Calculation
- 4.9 Approval of CCHS Mathematics Textbook: Introduction to Statistics and Data Analysis
- 4.10 Approval of CCHS Mathematics Textbook: Bridges to Algebra and Geometry
- 4.11 Approval of CCHS AP French Textbook: Trésors du temps, Niveau avancé
- 4.12 Overnight Field Trip: Culver City High School to Attend the Film Festival in Big Bear, CA, September 15-16, 2006
- 4.14 Approval of Internship Agreement and Student Teacher Agreement Between the Culver City Unified School District and Pepperdine University
- 4.15 Approval of Internship Agreement Between the Culver City Unified School District and California State University Long Beach
- 4.16 Approval of CCHS Science Textbook: Chemistry

#### **4.2 Purchase Orders and Warrants**

Mr. Mielke had a question regarding two line items. Mrs. Davis had a question regarding the funding for one of the line items. Mr. El Fattal responded to both questions.

It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board of Education ratify the purchase orders from July 17, 2006 through August 25, 2006 in the amount of \$5,043,640.44 and warrants for the month of July and August 2006 in the amount of \$10,368,305.58 as presented. The motion was unanimously approved.

#### **4.13 Minimum Days 2006-2007 School Year for Elementary, Middle, and High Schools, Culver City Unified School District**

Dr. Beagles-Roos had a question regarding the days presented in the schedule. Dr. Fiello responded. It was moved by Mr. Bubar and seconded by Mrs. Davis that the Board approves Minimum Days for District Elementary, Middles, and High Schools during the 2006-2007 school year as presented. The motion was unanimously approved.

### **5. Awards, Recognitions and Presentations**

#### **5.1 Culver City Education Foundation Building Blocks for Education**

Darlene Bilkiss gave background information on the Culver City Education Foundation Building Blocks for Education. She then presented Building Blocks to Deborah Weinrauch and Charles Aguado for their 9<sup>th</sup> Anniversary, and one in memory of Angela Leighton.

### **6. Public Recognition**

#### **6.1 Student Representatives' Reports**

##### **Middle School Student Representative**

Chardonnay Tobar, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including Back to School Night.

##### **Culver Park Student Representative**

No representative appointed as of this time.

##### **Culver City High School Student Representative/Student Board Member**

Andy Gonzalez, Student Board Member, reported on activities at Culver City High School, including the ASB Retreat, American Red Cross Blood Drive, the November 4<sup>th</sup> Homecoming, Back to School Night and sports events.

#### **6.2 Superintendent's Report**

Dr. Fiello introduced Mrs. Jaffe who spoke about the staff development for substitutes in the district and the new Substitute Handbook that has been assembled.

Mrs. Jaffe also reported that enrollment was down at the Elementary and Middle School levels.

Mr. El Fattal thanked teachers and the principals for their patience with the improvements with maintenance that had been taking place at the sites.

He also discussed whether or not there will be a need for portable classrooms and what issues may arise with these additions.

Mr. El Fattal also reported that he spoke with the representative at the City and withdrew his authorization to hold a Farmers Market at El Rincon Elementary School.

He also told the Board where on the website the Superintendent Survey can be found, and gave follow up information on televising the board meetings.

Mrs. Shirley Drake reported on the development of professional workshops for teachers that the district will be providing.

Dr. Fiello introduced Gwenis Laura, the new Director of Special Projects and gave a brief bio of Ms. Laura's accomplishments.

Dr. Fiello also reported that the High School has had to cancel their new AP Biology class and they have created another regular biology class.

Dr. Russell wanted to know if information had gone out to the parents in this regard and Dr. Fiello will follow up.

### **6.3 Members of the Audience**

Dr. Mark Rocha, President of West Los Angeles College, introduced himself as the new President of the college and gave an update on events and classes that are taking place at the college. Mrs. Davis thanked him for coming and introducing himself.

Carol Mitchell commented on the accounting department at the district and the level of service that she has received.

### **6.4 Members of the Board**

Board Members spoke about:

- Fiesta La Ballona and community questions that were asked at the district booth
- Education Foundation's Fundraiser and the Youth Health Center Fundraiser
- The possibility of having a board meeting during the month of August before school starts
- Plans for program improvement at the Middle School
- Declining enrollment
- Keeping informed on AB1381, the Mayoral takeover of LAUSD and being aware if our elected representatives will be voting in favor or against it
- Adjourning the meeting in memory of Chuck Baird, husband of Pam Baird and the inspiring turnout of High School students who came out to support the family at the funeral services
- Professional Development booklet
- Televising the board meetings
- Vurne Bobbs, Director of Security, training with Special Education
- Students being excited about returning to school
- Electronics policy at the schools
- Problems with custodial work and progressive discipline
- Mrs. Davis reported an occurrence that took place between her and a City Council Member at the Fiesta La Ballona and stated that she would be filing a police report and a possible restraining order

Board Members

welcomed back teachers and staff, Dr. Fiello and Mrs. Drake in returning in their new interim positions. Board members also welcomed the new student board representatives and encouraged them to address any questions.

## **7. Information Items**

### **7.1 First Reading**

#### **of Revised Board Policy 4112.424212.42/4312.42, Drug and Alcohol Testing for School Bus Drivers/District Drivers**

Mrs. Jaffe presented the Board Policy and explained the revisions that had been made. Board members discussed what employees the policy covers. Additional discussion ensued. The policy will be presented at the next board meeting.

**7.2****First Reading to Revise or Delete Administrative Regulation 4112.42/4212.42/4312.42, Drug and Alcohol Testing for School Bus Drivers/District Drivers**

Mrs. Jaffe presented the Administrative Regulation.

Board members discussed the possibility of additional language added for occasional non-employee drivers. The AR will be revised and brought back for discussion at the next board meeting.

**7.3 First Reading of Revised Board Policy 1312.3, Community Relations, Uniform Complaint Procedures**

Dr. Fiello presented the Board Policy and discussed the revisions that were made. Board members discussed the revisions and the policy will be brought back for further review at the next board meeting.

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**7.5 Unaudited Actuals**

Mr. El Fattal gave a presentation on the Unaudited Actuals that were presented. He addressed questions from the Board and from audience member Gary Katayama. Board members thanked Mr. El Fattal for his report.

**8. Recess**

The Board recessed at 10:04 p.m. and reconvened at 10:15 p.m.

It was moved by Mrs. Davis and seconded by Mr. Bubar to move item 10B.1 up after item 7.6 because of audience members' interest. The motion was unanimously approved.

**7.6 Reporting Pupil Progress**

Dr. Fiello presented the binder for Pupil Progress and explained the changes that will take place with the components in reporting the progress.

Board members thanked Dr. Fiello for the presentation and agreed that the changes were impressive.

The Board made a correction to the previous motion to move up agenda item 10B.1. The item to move up on the agenda was actually 10A.1

**10A Public Recognition - Continued****10A.1 Members of the Audience**

Mr. Alan Elmont gave suggestions on the use of the Natatorium space such as using it for extra space for the High School or the Districts needs.

Because of the topic, Mrs. Davis moved item number 10B.1 up on the agenda.

**10B. Board Business****10B.1 Natatorium Discussion**

The Board discussed possible retention of or renovations for the natatorium. Mr. Bubar suggested getting suggestions from the community that also include a financing plan to support the suggestion. It was discussed to put a deadline on receiving proposals and then discussing the matter again in October. Dr. Beagles-Roos suggested getting information as to how other districts finance their pools. Mr. El Fattal will follow up with other districts

It was moved by Mrs. Davis and seconded by Dr. Russell to extend the meeting past 11:00p.m. The motion was unanimously approved.

**10B.2 Discussion Regarding Meeting with the City Council Liaison**

Board members discussed if there were any issues they felt that needed to be discussed among the committee. Based on the feeling that at this time there are no joint pressing issues to discuss, the board unanimously agreed that there would be no meeting held and that issues should first be handled by staff.

It was moved by Mr. Bubar and seconded by Dr. Russell that the agenda resume to the Action Items.

## **9. Action Items**

### **9.1**

#### **Adoption of Culver City Unified School District (CCUSD) Initial Collective Bargaining Proposal for Culver City Federation of Teachers (CCFT) for School Year 2006-2007**

It was moved by Mr. Bubar and seconded by Dr. Russell that the Board approve the Culver City Unified School Districts Initial Collective Bargaining Proposal for the Culver City Federation of Teachers (CCFT) for School Year 2006-2007 as presented. The motion was unanimously approved.

### **9.2 Adoption of Revised Substitute Teacher Handbook for 2006-2007 School Year**

It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos that the Board adopt the revised Substitute Teacher Handbook for the 2006-2007 school year as presented. The motion was unanimously approved.

### **9.3 Second Reading and Adoption of Board Bylaw 9100**

It was moved by Dr. Beagles-Roos and seconded by Mr. Bubar that the Board approves the Revised Board Bylaw 9100, Organization as presented. The motion was passed with a vote of 4-Ayes and 0 – Nays and 1 – Abstention.

### **9.4 Award of Contract – Bid #186.07 – Pupil Transportation for Athletic and Field Trip Events**

It was moved by Mr. Bubar and seconded by Dr. Russell that the Board approve the District contract with Four Winds, Inc. for bus transportation for the 2006/2007 school year with an option to renew the contract by mutual agreement for a maximum of five years as provided by law as presented. The motion was unanimously approved.

### **9.5 Approval of 2005-2006 Unaudited Actuals**

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approves the 2005-2006 Unaudited Actuals Financial Report as presented. The motion was unanimously approved.

### **9.6 Approval of Reporting Pupil Progress Grades K-5 Guide**

It was moved by Dr. Beagles-Roos and seconded by Mrs. Wolkowitz that the Board approves the *Reporting Pupil Progress* Handbook as presented. The motion was unanimously approved.

### **9.7 Approval of Commendation for Carol Gross**

It was moved by Mrs. Wolkowitz and seconded by Dr. Russell that the Board approves the Certificate of Recognition for Carol Gross as presented. The motion was unanimously approved.

### **9.8 Adoption of Administrative Job Description – Intervention Counselor**

It was moved by Mr. Bubar and seconded by Dr. Beagles-Roos that the Board approve the Administrative Job Description – Intervention Counselor as presented. Mrs. Jaffe addressed questions from Dr. Beagles-Roos. The motion was unanimously approved.

## **10A. Public Recognition – Continued**

### **10A.2 Members of the Board**

Board members spoke about:

- The City's Parks and Recreation Commission meeting and City Council meeting regarding the discussion of healthy drinks in the vending machines
- Mrs. Wolkowitz expressed her appreciation to Mr. Kelner who acknowledged that the Board also had genuine concern for the students
- Fiesta La Ballona and the people that came to the district booth to ask about permits
- The marquis for the High School
- Videotaping board meetings
- A quote from Mrs. Davis that was in the newspaper
- Adjourning the meeting in memory of Guillermo Hernandez, husband of Sra. Zepeda at El Marino Elementary
- Having a presentation on test scores
- Dr. Beagles-Roos provided information on a workshop in Fresno on Oct. 19<sup>th</sup> that she might possibly want to attend

- A written request for retired Superintendent, Dr. Laura McGaughey's, final contract including benefit information

**11. Closed Session - None**

**12. Personnel**

**12.1 Certificated Personnel Services Report No. 3 and Addendum**

Mr. Bubar moved and Mrs. Wolkowitz seconded that the Board adopt Certificated Personnel Services Report No. 3 and Addendum as presented. The motion was unanimously approved.

**12.2 Classified Personnel Services Report No. 3 and Addendum**

Mr. Bubar moved and Dr. Beagles-Roos seconded that the Board adopt Classified Personnel Services Report No. 3 and Addendum as presented. The motion was unanimously approved.

**Adjournment**

There being no further business, it was moved by Mr. Bubar, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Mrs. Davis adjourned the meeting at 11:47 p.m. in memory of Chuck Baird husband of Pam Baird, the mother of Sherry Agron, the Uncle of Andy Collett, Cheyenne Foster and Guillermo Hernandez husband of Yolanda Zepeda

**Approved:** \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

**On:** \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary